TRIMIT Summary Purchase Invoices

White Paper

This document contains information about TRIMIT Summary Purchase Invoices functionality in TRIMIT 2013 R2S.

Version: 2013 R2S.1
Date: July 2014

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INTRODUCTION

In standard Microsoft Dynamics NAV, you are able to create Purchase Invoices, in which you get receipt lines of the same Vendor.
This usually is done based on **Receipt Dates** or based on the Items**.**
If you work more project based however, the Purchase Invoice can contain information regarding many different small Purchase Orders, and you would like to select Purchase Orders easier on your Purchase Invoice instead of receiving them first and searching for the right Receipts Lines;
You want to be able to combine randomly several Purchase Orders easier.

For this situation the functionality of **TRIMIT Summary Purchase Invoices** has been created in which you are able to combine selected Orders to one Purchase Invoice, simply by using checkmarks and the same Vendor Invoice No.

The functionality described is the functionality in **TRIMIT 2013 R2S W1**
The pictures in this White Paper are based on the demo database for **TRIMIT 2013 R2S W1** (based on Microsoft Dynamics NAV 2013 R2) in the demo company **CRONUS TRIMIT 2013 R2S W1** (based on CRONUS International Ltd. from Microsoft Dynamics NAV 2013 R2).

COMPONENTS

TRIMIT Summary Purchase Invoices contains the following objects:

The pages	***6036918 Summary Purchase Receipts List***
	6036919 Summary Purchase Invoices List
	6036920 Purchase Header
	6036921 Release Summary Inv. Purchase
The codeunits	***6036934 Summary Invoicing Purchase***
	6036274 Call Summary Receipt Purchase
	6036275 Call Summary Invoicing Purch.

Many other objects are involved because of the use Purchase Order and Purchase Invoices but they will not be listed here. The above mentioned objects are however directly related to **TRIMIT Summary Purchase Invoices**.

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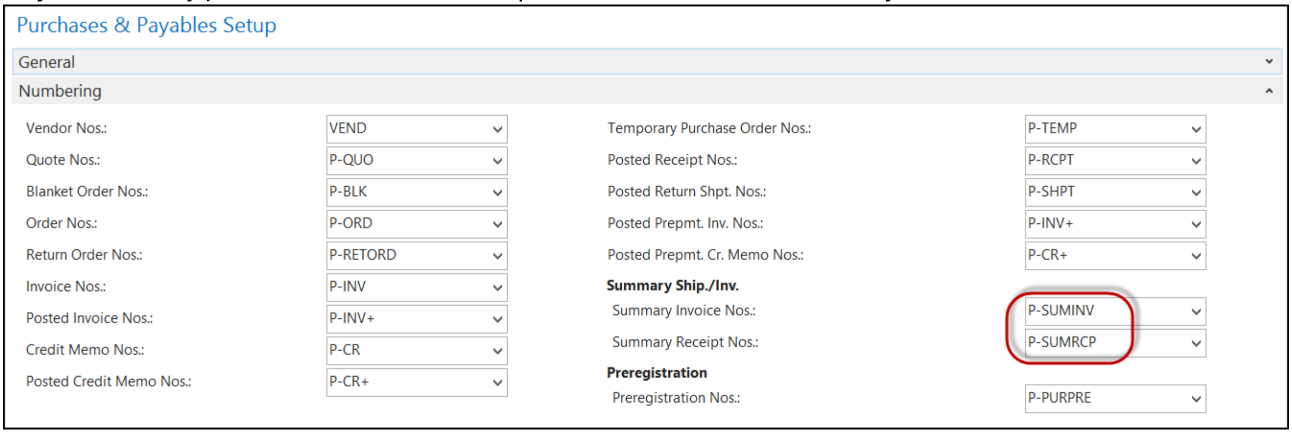
SETUP

This chapter contains information about the Setups that you need to work with the functionality of **TRIMIT Summary Purchase Invoices**.

PURCHASES & PAYABLES SETUP

In the **Purchases & Payables Setup** *(**Departments/Purchase/Administration/Purchases & Payables Setup**)* there are two fields important for **TRIMIT Summary Purchase Invoices**:



Summary Invoice Nos.

In this parameter you need to select a **No. Series** for the Summary Purchase Invoices that will be created with the TRIMIT Summary Purchase Invoices procedure.

Summary Receipt Nos.

In this parameter you need to select a **No. Series** for the Summary Purchase Receipts that will be created with the TRIMIT Summary Purchase Invoices procedure.

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PROCESS

The process for **TRIMIT Summary Purchase Invoices** contains six steps:

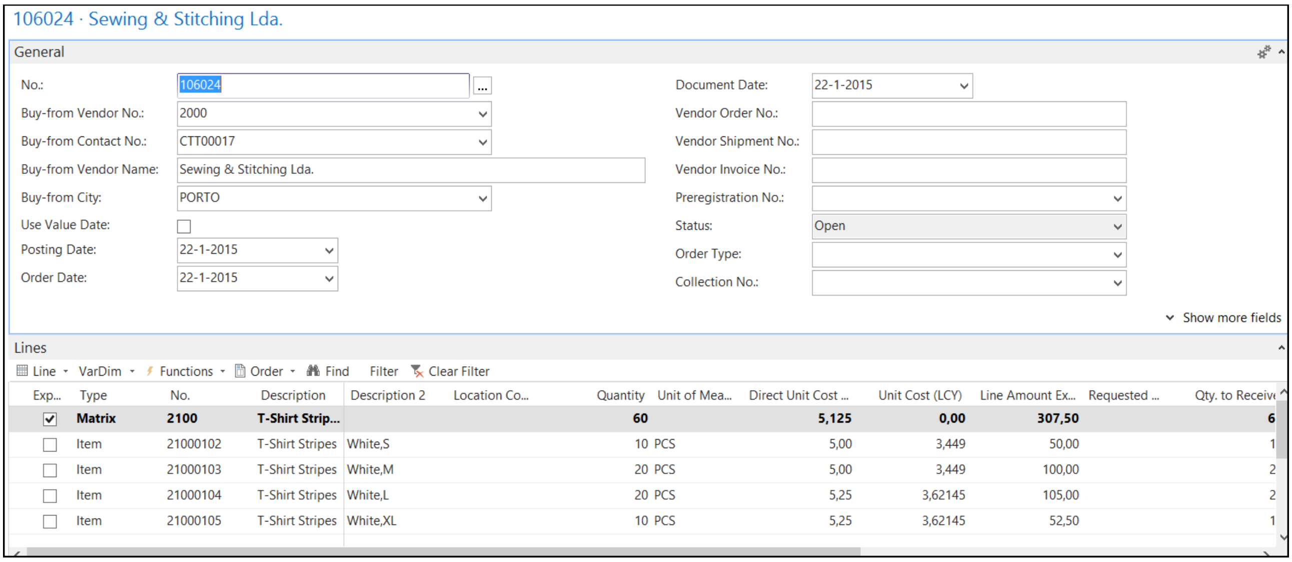
- Create Purchase Order
- Create Summary Invoice
- Set Ready for Receipt
- Set Ready for Invoicing
- Post Summary Order

CREATE PURCHASE ORDER

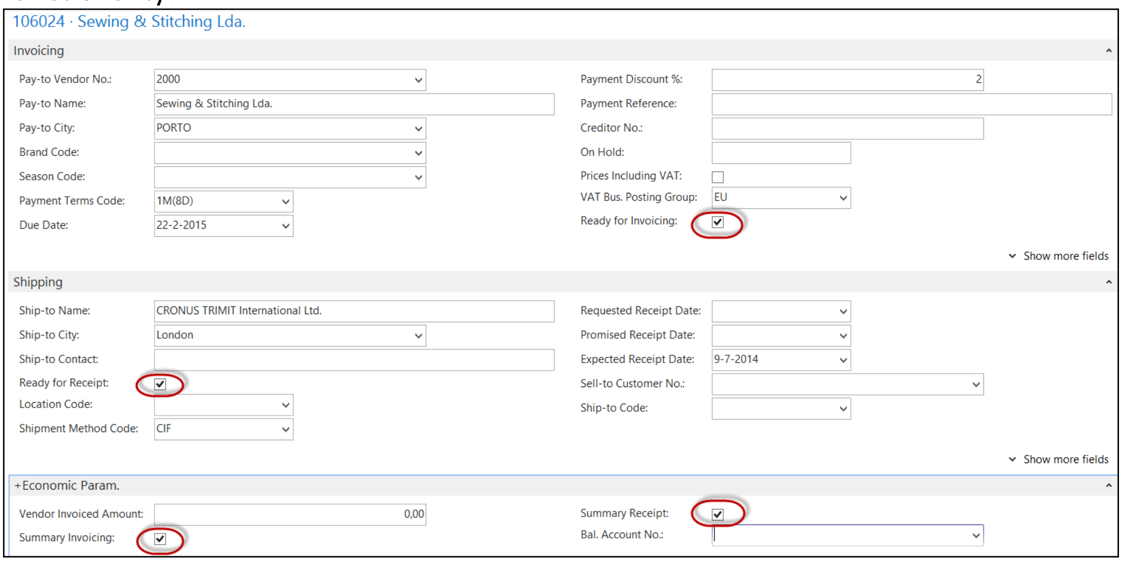
Known functionality so won't be described.

I.e. you created two new Purchase Orders via ***Departments/Purchase/Order Processing/Purchase Orders***

106024 for Vendor *2000*:



In this Purchase Order you can set several fields regarding the **TRIMIT Summary Purchase** functionality:



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The four fields mentioned below, will only have its impact in the TRIMIT Summary Purchase procedure, and will not prevent receiving/invoicing possibilities according to standard NAV or via the TRIMIT Container Management.

Ready for Invoicing

If this field has a checkmark, the Purchase Order will be invoiced when you run the **Batch Post Purchase Invoices** report.

Keep in mind that you also might need to fill the **Vendor Invoice No.** to be able to create a Purchase Invoice later in the process.

Ready for Receipt

If this field has a checkmark, the Purchase Order will be received when you run the **Batch Post Purchase Orders** report.

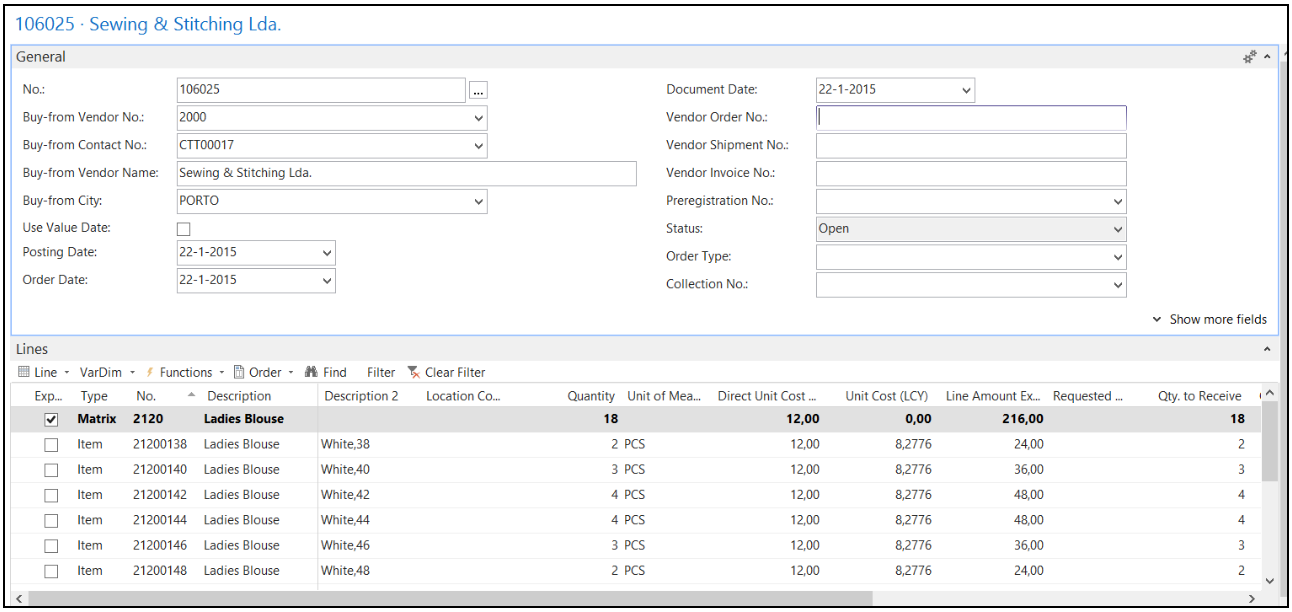
Summary Invoicing

Only applicable for the TRIMIT Summary Purchase Invoices; if this Purchase Order can be taken into a Summary Purchase Invoice.

Summary Receipt

Only applicable for the TRIMIT Summary Purchase Invoices; if this Purchase Order can be taken into a Summary Purchase Receipt.

106025 for Vendor *2000*:


106025 · Sewing & Stitching Lda.

General

No.:	106025	Document Date:	22-1-2015
Buy-from Vendor No.:	2000	Vendor Order No.:	
Buy-from Contact No.:	CTT00017	Vendor Shipment No.:	
Buy-from Vendor Name:	Sewing & Stitching Lda.	Vendor Invoice No.:	
Buy-from City:	PORTO	Preregistration No.:	
Use Value Date:	☐	Status:	Open
Posting Date:	22-1-2015	Order Type:	
Order Date:	22-1-2015	Collection No.:	

Show more fields

Lines

Line · VarDim · Functions · Order · Find · Filter · Clear Filter

Exp...	Type	No.	Description	Description 2	Location Co...	Quantity	Unit of Mea...	Direct Unit Cost ...	Unit Cost (LCY)	Line Amount Ex...	Requested ...	Qty. to Receive
☑	**Matrix**	**2120**	**Ladies Blouse**			**18**		**12,00**	**0,00**	**216,00**		**18**
☐	Item	21200138	Ladies Blouse	White,38		2	PCS	12,00	8,2776	24,00		2
☐	Item	21200140	Ladies Blouse	White,40		3	PCS	12,00	8,2776	36,00		3
☐	Item	21200142	Ladies Blouse	White,42		4	PCS	12,00	8,2776	48,00		4
☐	Item	21200144	Ladies Blouse	White,44		4	PCS	12,00	8,2776	48,00		4
☐	Item	21200146	Ladies Blouse	White,46		3	PCS	12,00	8,2776	36,00		3
☐	Item	21200148	Ladies Blouse	White,48		2	PCS	12,00	8,2776	24,00		2

In this Purchase Order, **none** of the TRIMIT Summary related fields have been set to *Yes.*

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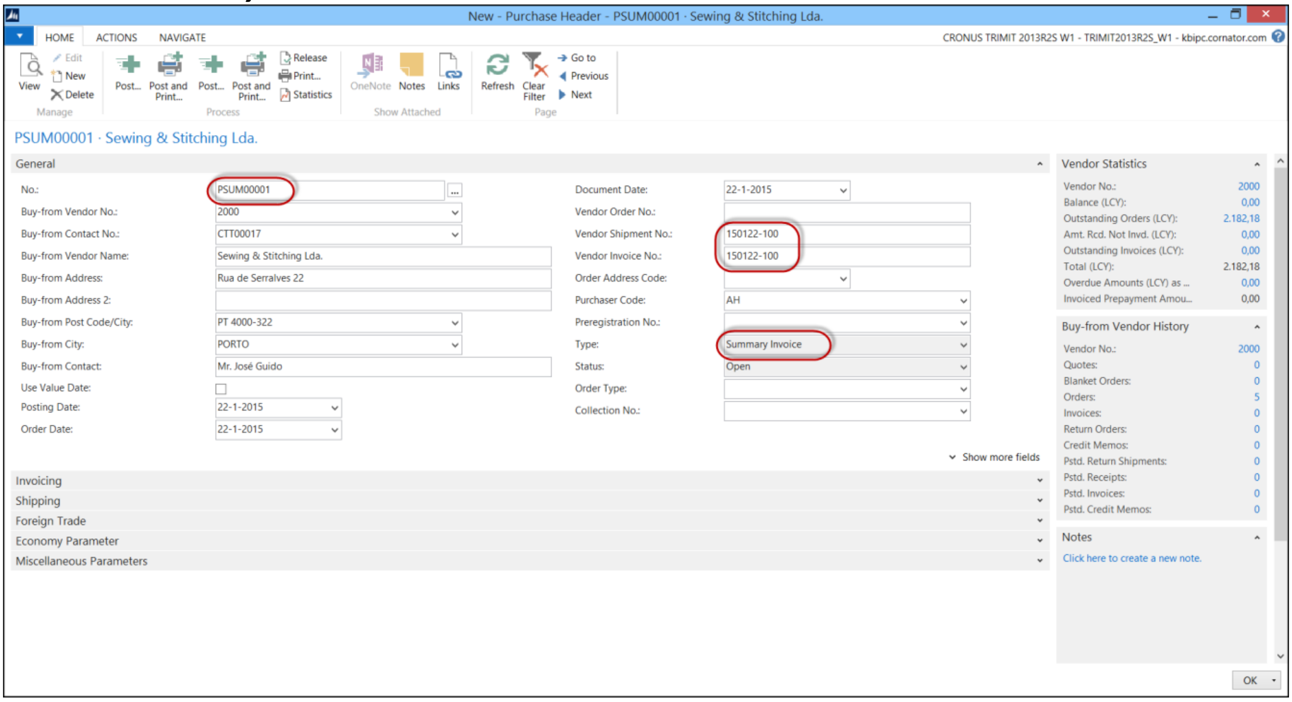
CREATE SUMMARY INVOICE

After you have received the Purchase Invoice of your vendor, you can create the Summary Invoice on which you can combine several Purchase Orders. This Summary Invoice can then be posted.

You are able to create a **Summary Invoice** via ***Departments/Purchase/Order Processing/+ Generate Summary Invoice***.



The fields of the **Summary Invoice** are comparable to the fields of the normal Purchase Invoice, besides the Lines. You will not see any FastTab ***Lines,*** because they will be attached in another way.

Exceptions to the 'normal' Purchase Invoice

The **No.** can automatically be created based on the **No. Series** of the parameter **Summary Invoice Nos.** of the Purchases & Payables Setup.

The **Type** of the **Summary Invoice** will automatically be set to *Summary Invoice.*

To make the connection between the Purchase Orders and this **Summary Invoice** you need to enter a **Vendor Invoice No.**

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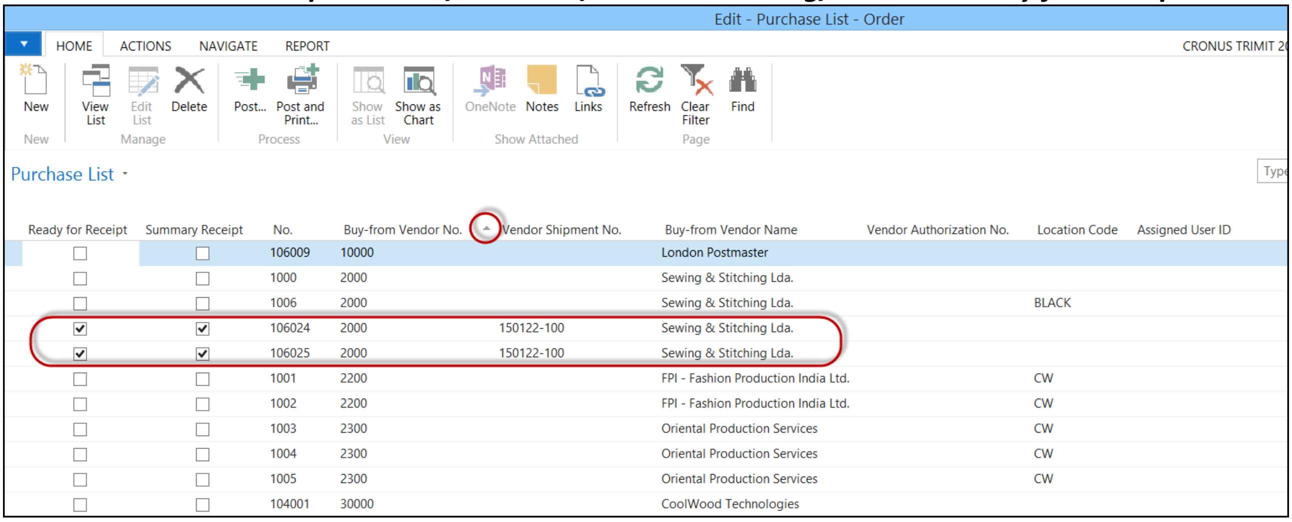
SET READY FOR RECEIPT

To use the **TRIMIT Summary Purchase Invoices** the field for **Ready for Invoicing** of the Purchase Order must be set to *Yes.*
This is only possible if the field **Ready for Receipt** of the Purchase Order is set to *Yes.*

This can be done via ***Departments/Purchase/Order Processing/+ Orders Ready for Receipt***



The list above is sorted on **Buy-from Vendor No.**
For *106024* the checkmarks were in the Purchase Order already.
For *106025* they have been set in this page.

You need to enter a checkmark in **Ready for Receipt** if you want to be able to set the field **Ready for Invoice** in the next step.
You can enter a checkmark in **Summary Receipt** if you want the receipt of several Purchase Orders to be posted on one single Posted Receipt; of course per Vendor.
If no checkmark in **Summary Receipt** the receipt of the specific Purchase Order will be on its own on a Posted Receipt.

This page you are seeing called **Purchase List** – although opened via **+ Orders Ready for Receipt** - is a special filtered List of Purchase Orders.
Be aware, that if you click **Post** or **Post and Print** in the ribbon *Home,* you are actually posting the single Purchase Order you are standing on. Just as in the regular **Purchase List.**

By clicking **Card** in the ribbon *Navigate,* you can open the card of the Purchase Orders.

Instead of using the **+ Order Ready for Receipt** page you can also change the fields **Ready for Receipt** and **Summary Receipt** on every individual Purchase Order as shown before on **Purchase Order** *106024.*

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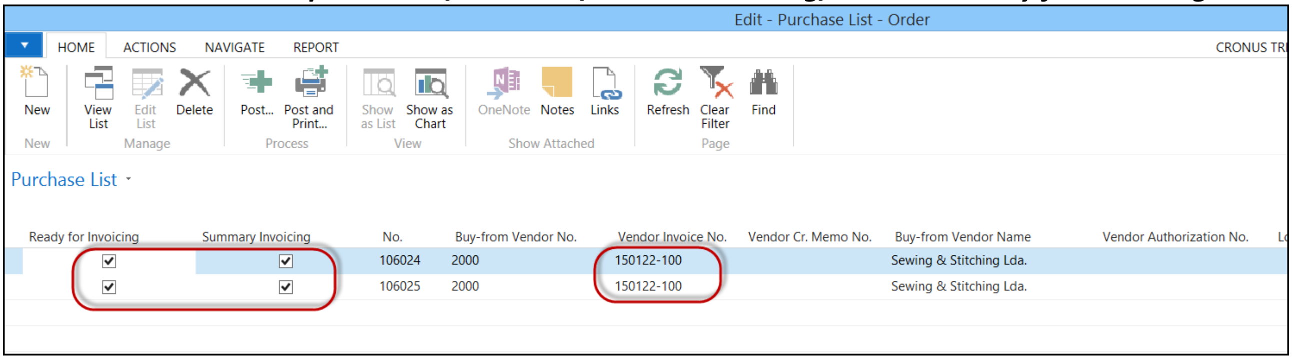
SET READY FOR INVOICING

To use the **TRIMIT Summary Purchase Invoices** the field for **Ready for Invoicing** of the Purchase Order must be set to *Yes.*

This can be done via ***Departments/Purchase/Order Processing/+ Orders Ready for Invoicing***

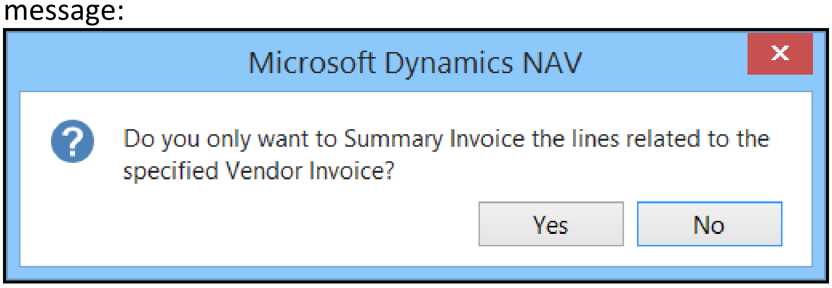


In the list, only the Purchase Orders with **Ready for Receipt** is *Yes,* will be shown in the list.

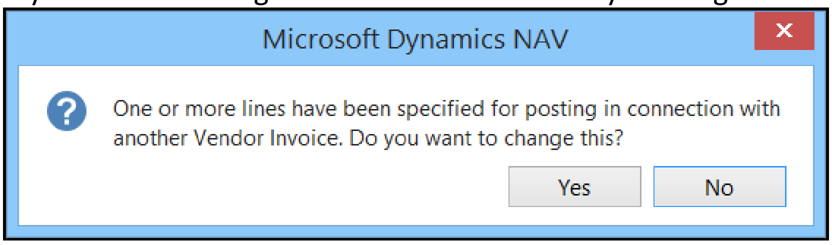
You need to enter a checkmark in **Ready for Invoicing** in front of the Purchase Orders that you want to include in TRIMIT Summary Purchase Invoices.
You are also able to change the checkmarks in **Summary Invoice –** of course it makes sense to have this field set to *Yes,* even if it was not the case in the original Purchase Order.

This page you are seeing called **Purchase List** – although opened via **+ Orders Ready for Invoice** - is a special filtered List of Purchase Orders.
Be aware, that if you click **Post** or **Post and Print** in the ribbon *Home,* you are actually posting the single Purchase Order you are standing on. Just as in the regular **Purchase List.**

By entering the **Vendor Invoice No.** you 'create' the connection of the Purchase Order to the **Summary Invoice** that was created before.
If you enter the **Vendor Invoice No.** before the checkmark in **Ready for Invoice** you can get the message:



If you want to change the **Vendor Invoice No.** you can get the message:



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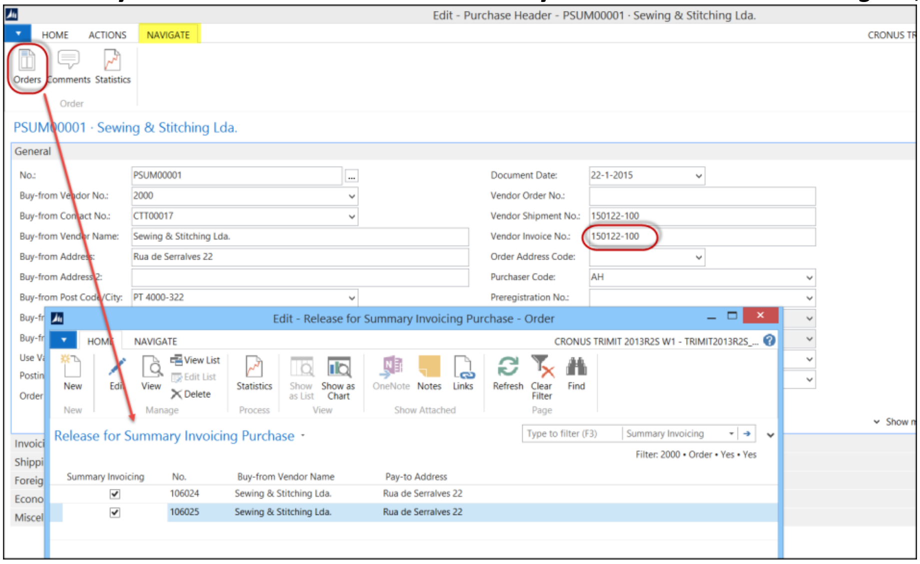
After the connection has been established, you are also able to see the Purchase Orders in the **Summary Invoice** in **+ Generate Summary Invoice** via ribbon *Navigate*, click ***Orders:***



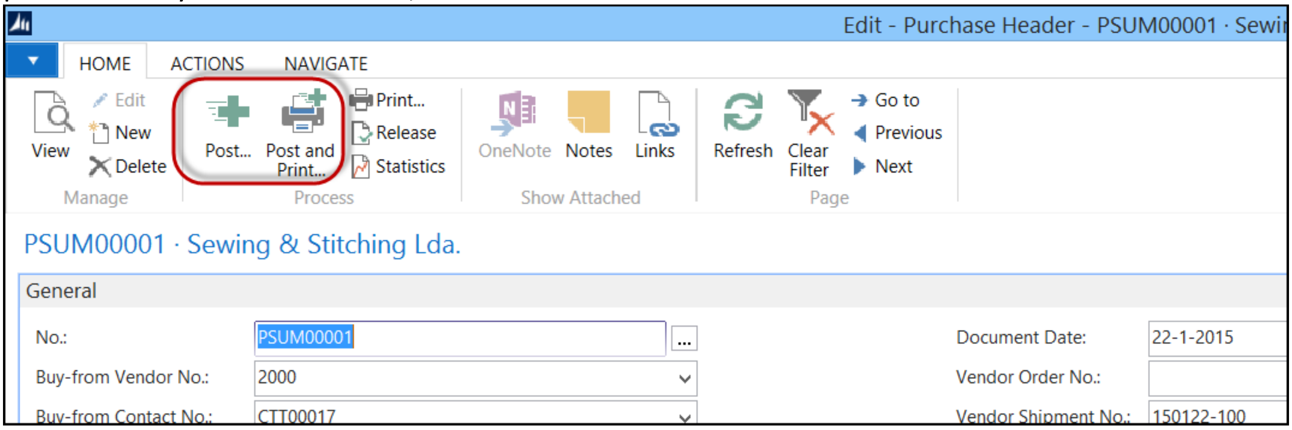
CREATE SUMMARY POSTED INVOICES

You can post Summary Invoices in two different ways:

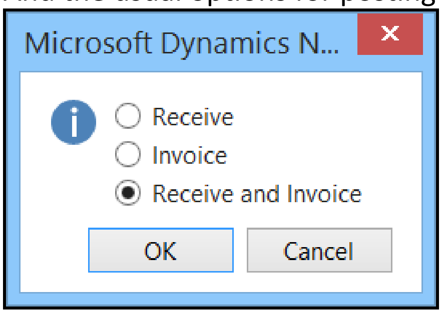
- Via **+ Summary Order**
- Via **+ Batch Invoicing** (under development)

Via +Generate Summary Invoice

After you have connected the individual Purchase Orders to an existing **Summary Invoice,** you can post it directly via ribbon *Home,* click ***Post*** or ***Post and Print:***



And the usual options for posting Purchase.



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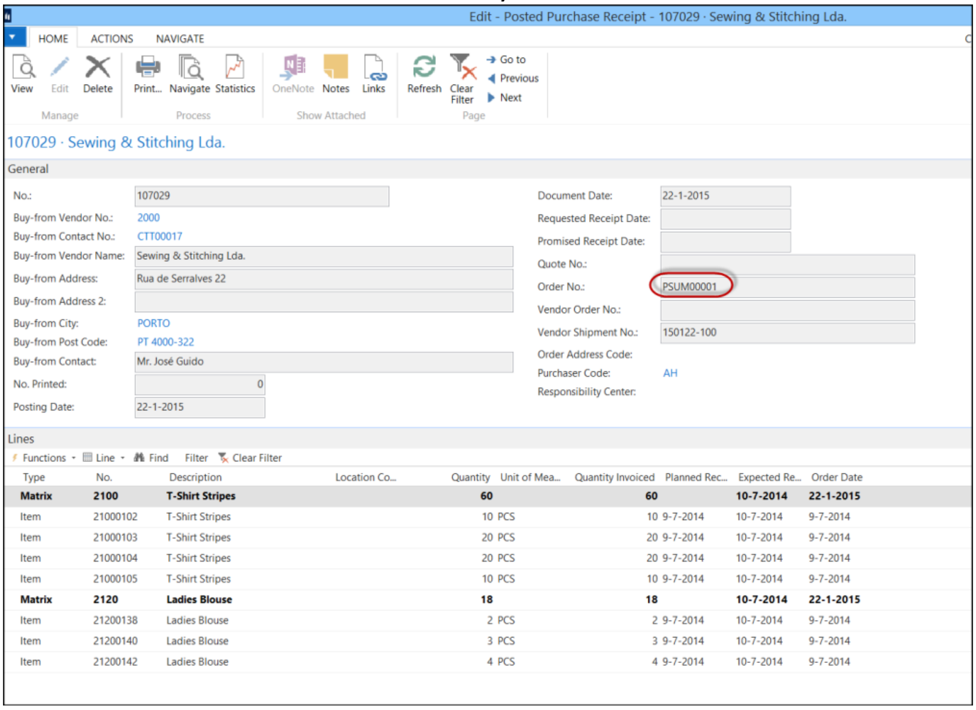
The end result:
A Summary Posted Receipt (via ***Departments/Purchases/Archive/Posted Purchase Receipts***) with **Order No.** the number of the Summary Invoice and the Lines of all related Purchase Orders.



Edit - Posted Purchase Receipt - 107029 · Sewing & Stitching Lda.

HOME ACTIONS NAVIGATE

View Edit Delete (Manage) Print... Navigate Statistics (Process) OneNote Notes Links (Show Attached) Refresh Clear Filter Go to Previous Next (Page)

107029 · Sewing & Stitching Lda.

General

No.: 107029
Buy-from Vendor No.: 2000
Buy-from Contact No.: CTT00017
Buy-from Vendor Name: Sewing & Stitching Lda.
Buy-from Address: Rua de Serralves 22
Buy-from Address 2:
Buy-from City: PORTO
Buy-from Post Code: PT 4000-322
Buy-from Contact: Mr. José Guido
No. Printed: 0
Posting Date: 22-1-2015
Document Date: 22-1-2015
Requested Receipt Date:
Promised Receipt Date:
Quote No.:
Order No.: PSUM00001
Vendor Order No.:
Vendor Shipment No.: 150122-100
Order Address Code:
Purchaser Code: AH
Responsibility Center:

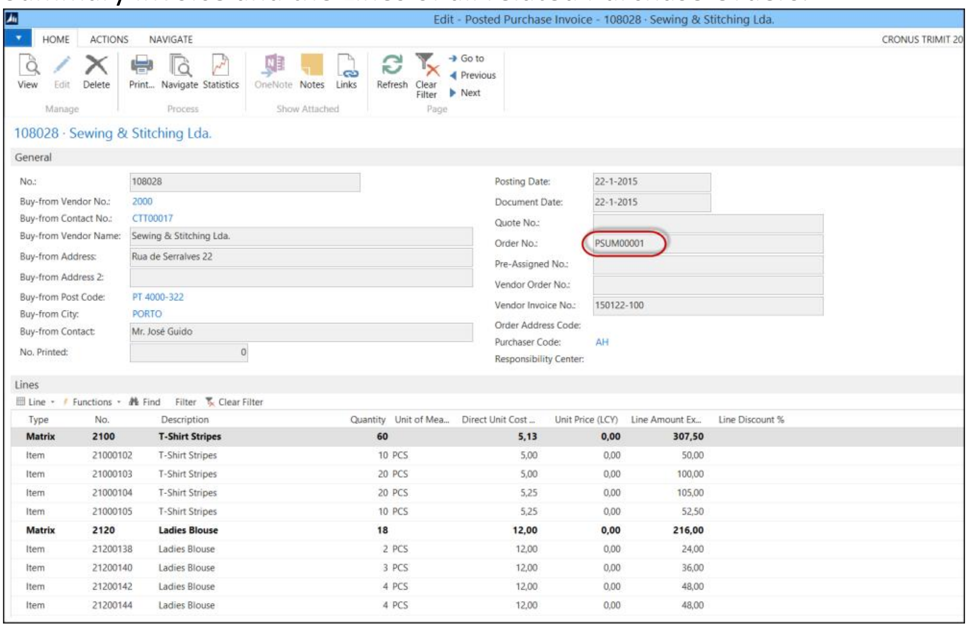
Lines

Functions · Line · Find Filter Clear Filter

Type	No.	Description	Location Co...	Quantity	Unit of Mea...	Quantity Invoiced	Planned Rec...	Expected Re...	Order Date
Matrix	**2100**	**T-Shirt Stripes**		**60**		**60**		**10-7-2014**	**22-1-2015**
Item	21000102	T-Shirt Stripes		10	PCS	10	9-7-2014	10-7-2014	9-7-2014
Item	21000103	T-Shirt Stripes		20	PCS	20	9-7-2014	10-7-2014	9-7-2014
Item	21000104	T-Shirt Stripes		20	PCS	20	9-7-2014	10-7-2014	9-7-2014
Item	21000105	T-Shirt Stripes		10	PCS	10	9-7-2014	10-7-2014	9-7-2014
Matrix	**2120**	**Ladies Blouse**		**18**		**18**		**10-7-2014**	**22-1-2015**
Item	21200138	Ladies Blouse		2	PCS	2	9-7-2014	10-7-2014	9-7-2014
Item	21200140	Ladies Blouse		3	PCS	3	9-7-2014	10-7-2014	9-7-2014
Item	21200142	Ladies Blouse		4	PCS	4	9-7-2014	10-7-2014	9-7-2014

You could take the field **Order No.** of the Receipt Lines into the Sub-Page of the ***Lines*** via the Object Designer to see the original Purchase Orders *106024* and *106025.*

And you also created a Summary Posted Purchase Invoice (via ***Departments/Purchases/Archive/Posted Purchase Invoices***) with **Order No.** the number of the Summary Invoice and the Lines of all related Purchase Orders:



Edit - Posted Purchase Invoice - 108028 · Sewing & Stitching Lda.

HOME ACTIONS NAVIGATE CRONUS TRIMIT 20

View Edit Delete (Manage) Print... Navigate Statistics (Process) OneNote Notes Links (Show Attached) Refresh Clear Filter Go to Previous Next (Page)

108028 · Sewing & Stitching Lda.

General

No.: 108028
Buy-from Vendor No.: 2000
Buy-from Contact No.: CTT00017
Buy-from Vendor Name: Sewing & Stitching Lda.
Buy-from Address: Rua de Serralves 22
Buy-from Address 2:
Buy-from Post Code: PT 4000-322
Buy-from City: PORTO
Buy-from Contact: Mr. José Guido
No. Printed: 0
Posting Date: 22-1-2015
Document Date: 22-1-2015
Quote No.:
Order No.: PSUM00001
Pre-Assigned No.:
Vendor Order No.:
Vendor Invoice No.: 150122-100
Order Address Code:
Purchaser Code: AH
Responsibility Center:

Lines

Line · Functions · Find Filter Clear Filter

Type	No.	Description	Quantity	Unit of Mea...	Direct Unit Cost ...	Unit Price (LCY)	Line Amount Ex...	Line Discount %
Matrix	**2100**	**T-Shirt Stripes**	**60**		**5,13**	**0,00**	**307,50**	
Item	21000102	T-Shirt Stripes	10	PCS	5,00	0,00	50,00	
Item	21000103	T-Shirt Stripes	20	PCS	5,00	0,00	100,00	
Item	21000104	T-Shirt Stripes	20	PCS	5,25	0,00	105,00	
Item	21000105	T-Shirt Stripes	10	PCS	5,25	0,00	52,50	
Matrix	**2120**	**Ladies Blouse**	**18**		**12,00**	**0,00**	**216,00**	
Item	21200138	Ladies Blouse	2	PCS	12,00	0,00	24,00	
Item	21200140	Ladies Blouse	3	PCS	12,00	0,00	36,00	
Item	21200142	Ladies Blouse	4	PCS	12,00	0,00	48,00	
Item	21200144	Ladies Blouse	4	PCS	12,00	0,00	48,00	

You could take the field **Original Order No.** of the Invoice Lines into the Sub-Page of the ***Lines*** via the Object Designer to see the original Purchase Orders *106024* and *106025.*

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